

ALLOCATION – instructions for the quest

STEP 1- Website

Guests will need to access this link:

Orchard – [Nottingham Venues The Orchard Hotel](#)

STEP 2- Choose dates and number of guests

The code will automatically be filled in for the guests; they will just need to choose the dates of stay and how many guests in the room

When
Jan 7 - Jan 8

Guests
2 adults

January 2026

Mo	Tu	We	Th	Fr	Sa	Su
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

XXXX

Room

STEP 3- Rooms available

This will pull up the rooms available, just click the green button with the price on to add to basket. (If you wish to add multiple rooms, close out the pop-up before proceeding to checkout)



Standard Double/Twin Room

Our standard double/twin rooms are ideal for 1-2 guest and are ideal for those that want to share a room but not necessarily a bed!

Facilities

 Airconditioning

Rates - Standard Double/Twin Room

Conference Rate

Breakfast included

£ 144.00 

STEP 4- Proceed to check out

When you've got the number of rooms needed, click "proceed to checkout"

Rates - Standard Twin Room

Conference Rate

Breakfast included

£ 144.00

Rates - Standard Double/Twin Room

Conference Rate

Breakfast included

£ 144.00

Standard Double/Twin Room

Room

Room total

Room total

Total

Pay now

+ Deposit

£ 144.00

£ 144.00

£ 144.00

£ 144.00

£ 144.00

Your rooms



Standard Double/Twin Room

Conference Rate

2 adults, Breakfast included

Fully prepaid

Remove

£ 144.00

Add another room

Proceed to checkout →

STEP 5- Proceed to payment

After this, fill in your personal details and then you can proceed to payment to confirm your reservation.

1 [Choose your rooms](#) ✓

2 [Enrich your stay](#) ✓

3 [Finish your booking](#)

Enter your personal details

Your booking is almost completed, get ready to enjoy your stay

Your details

First name *

Surname *

Email *

We will send a confirmation of the booking to this email address.

Phone number *

Address *

Postal code *

Your booking at Nottingham Venues The Orchard Hotel

Nights: 1
Arrival: Thu, Apr 16, 2026
Departure: Fri, Apr 17, 2026

Standard Double/Twin Room	
Room	£ 144.00
Room total	£ 144.00
Total	£ 144.00
Pay now	£ 144.00
+ Deposit	£ 144.00

Total £ 144.00

Proceed to payment